



Going PRO Talent Fund FY2023 Cycle 2 Application Checklist

Requirements to apply:

- Active [Pure Michigan Talent Connect \(PMTTC\)](#) account
- Fact-Finding meeting with WMW Business Solutions Representative
- Authorization request submitted and approved in [WBLOMS](#)
- Application submitted to WMW in [WBLOMS](#); status should be “Submitted to MWA”

Required documents to be submitted to your WMW Business Solutions Representative via email:

- Completed [WMW Training Plan and Employer Contribution](#)
- Training Provider quotes and outlines/curriculum
- [U.S.DOL Registered Apprenticeship program standards or commitment letter](#) (if applicable)
- [Training rationale](#) (if applicable)
This is required for training occurring outside of MI, proprietary training, safety training, 100% OJT reimbursement for U.S. DOL Registered Apprentices, and the same training for the entire department/company.
- [Proof of DEI status or DEI attestation](#) (if applicable)

Application dates & deadlines:

Independent Application	Cycle 2
Application Period	May 1 – May 24, 2023
Michigan Works! deadline for submitted applications	5 p.m. ET Wednesday, May 24, 2023
Training Period	July 17, 2023 - July 16, 2024

Once your application has been submitted to West Michigan Works!, it will be reviewed and then submitted to the state’s Talent Fund team. Plan to submit your application as early as possible to avoid experiencing technical difficulties that would prevent you from meeting the deadline.

If you have any questions, please contact your Business Solutions Representative. If you do not know who your Business Solutions Representative is, email business@westmiworks.org.