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USDOL Registered Apprenticeship Program - BSR Knowledge Assessment Tool

Use the guide below to help you determine the level of knowledge Business Solutions Representatives from Local Workforce Development Boards (LWDB) have of Registered Apprenticeship Program (RAP) development. Design your communication strategy and interactions with them based on the assessment.

	High	Medium	Low
Registered Apprenticeship Program (RAP) Overview	Demonstrates a comprehensive understanding of the key components of RAP. Has strong working relationships with regional RAP partners and is familiar with various types and delivery methods for RAP, such as time-based and competency-based models.	Possesses a basic understanding of RAP components but may need further clarification on certain aspects. Has some connections with regional RAP partners but may not have fully utilized these relationships. Aware of different types and delivery methods for RAP but lacks in-depth knowledge.	Lacks a clear understanding of RAP components and may require significant training and support. Has minimal or no working relationships with regional RAP partners and lacks awareness of the different types and delivery methods for RAP.
Program Administration	Proficient in navigating the RAPIDS system and utilizing various USDOL documents such as standards and appendices. Can effectively manage program administrative tasks and ensure compliance with regulations.	Has some familiarity with the RAPIDS system and USDOL documents but may require occasional guidance. Capable of handling basic administrative tasks but may need assistance with more complex issues.	Lacks proficiency in using the RAPIDS system and understanding USDOL documents, requiring extensive training and support to perform program administrative tasks effectively.
Regulations and Compliance	Thoroughly familiar with regulations and consistently ensures program compliance. Can interpret and apply regulations accurately to program operations.	Has a basic understanding of regulations but may require occasional guidance to ensure compliance. May struggle with interpreting complex regulatory requirements.	Lacks familiarity with regulations, posing a significant compliance risk to the program. Requires extensive training and support to grasp regulatory concepts.
Funding	Capable of accessing WIOA funds and effectively managing state and local employee reimbursements. Proactively seeks out and applies for USDOL grant opportunities to support program funding.	Can access WIOA funds and manage basic state and local employee incentives but may require assistance with more complex funding processes and grant applications.	Lacks knowledge of accessing WIOA funds and managing state and local incentives. Unaware of USDOL grant opportunities and may struggle to secure adequate funding.
Outreach & Recruitment	Provides comprehensive support services to apprentices and effectively educates employers and job seekers on apprenticeship opportunities. Implements targeted outreach strategies to attract diverse candidates to the program.	Offers some support services to apprentices and conducts outreach to employers and job seekers but may need improvement in tailoring outreach efforts to target specific populations.	Provides minimal support services to apprentices and lacks effective outreach and recruitment strategies. Requires significant training and support to develop robust outreach programs.