[Place on organizational letterhead]

Date

West Michigan Works!

Business Solutions Unit

business@westmiworks.org

Attention: West Michigan Works!

This letter serves as our company’s commitment and attestation:

1. We are actively working with the United States Department of Labor Registered Apprenticeship Program and/or the WMW! Apprenticeship Coordinator on creating/starting a registered apprenticeship in 2025/2026.
2. Completing all requested training, as outlined in the Training Plan within the Going PRO Talent Fund’s established training period of July 1, 2025 – June 30, 2026.
3. Estimated date Registered Apprenticeship Program to begin: \_\_\_\_\_\_\_\_

Listed below are the occupation(s) for which a U.S. DOL Registered Apprenticeship program will be developed:

Name

Title

Company